TRANSLATIONSinLONDON
many languages, one solution

Are you really getting your message across to your customers around the world? From websites and product brochures, to instruction manuals, supplier catalogues and face-to-face conversations, the words you use say so much more about you than you might think. We understand that each communication you make conveys the essence of your brand, your values and what you stand for. That's why it is so important to 'speak' in a consistent and engaging manner to all your markets

TranslationsinLondon Ltd is a language service provider offering superior corporate translation services and multilingual project management to meet all your translation and localisation needs. Based in London, our friendly and professional team consists of a strong network of experienced linguists with relevant industry knowledge providing a tailored language solution for an ever-growing list of international clients.

Our carefully selected team provides native-speaker translations into and out of a long list of languages including all **European languages, Russian, Chinese, Japanese and Arabic** and they offer expertise in a wide range of professional domains including **Engineering, Technology, Tourism, IT, Law, Fashion, Marketing, Life Sciences, Economics, Finance, The Arts, Design etc....**

We use a combination of the latest translation technology, a unique multi-stage quality assurance programme, and close collaboration with our clients. This approach ensures that our output is always of the highest quality, tailored to meet the specific needs of our clients via an efficient and personalised service.

www.translationsinlondon.com

OUR APPROACH

Our approach is based on a rigorous quality assurance process and close collaboration with our clients through meticulous attention-to-detail.

We use only the best translators, and experience has taught us that clear communication and co-operation between our translators, project managers, editors and proofreaders is vital in order to guarantee the best results. Before final delivery, each document passes through several stages of review.

RECRUITMENT AND SELECTION OF LINGUISTS:

TIL works with a select group of freelance translators, all of whom hold a relevant degree and have at least five year experience as a freelance/in-house linguist. All our translators are native speakers of their target language and are proficient with CAT tools.

All of our translators are subject to the same recruitment and selection process which includes an interview, language-specific tests and references check.

PROJECT PREPARATION:

A dedicated project manager oversees each translation project. The project manager appoints a translating team, informs the translators of their clients' needs, and provides a project kit or glossary if necessary. Query reports and regular meetings ensure that projects run as smoothly as possible.

QUALITY ASSURANCE CHECK:

Before being signed off and returned to the client, each translation is vetted to ensure it meets our standards; this includes formatting, localization issues and country-specific regulations.

At this stage, TM tools are used to create translation glossaries which can be used for future assignments; this maintains consistency and accuracy across all of our translation projects.

TRANSLATION, EDITING, PROOFREADING:

Editing and proofreading are just as important as translation. Our Translation, Editing and Proofreading (TEP) process ensures that the translations are always of the highest quality. All translations are first reviewed by our editors, who compare the target language text with the source language text, and then proofread separately, in order to simulate the experience of the end user.

SIGN OFF:

Finally, the project manager evaluates the team's performance. The document is signed-off and returned to the clients.

WHY CHOOSE
TRANSLATIONSINLONDON LTD?

- **COST:**
Although quality is at the heart of what we do, we understand that price pays an important role to our customers, especially start-ups and small businesses.

- **SPEED:**
Fast service without compromising the final quality.

- **ACCURACY:**
Use of translation memories, glossaries and final quality checks.

- **AVAILABILITY:**
Always reachable by email and over the phone.

- **PARTNERSHIPS:**
We see our clients as partners. We take on board the feedback we receive to build a lasting relationship.

GET IN TOUCH:

Find out more about how partnering with **TranslationsInLondon** gives you the assurance of quality, global reach and trusted delivery on time, every time by visiting:

www.translationsinlondon.com

OR CONTACT TRANSLATIONSINLONDON AT:

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